



# IT and Office Skills

- Out of school?
- Looking for employment?
- Need some extra help acquiring office skills?



**We can help!**

Saturday Venture Association has set up a training centre to teach young people vital IT and office skills. Based in the pleasant countryside of Nutbourne, near Chichester, we offer the opportunity to learn valuable life and office skills in the setting of a mock office. With dedicated staff offering individual attention to suit individual needs, we can train you in the skills employers want. Don't delay, enquire today!

